

TEMPLATE of the ACCF Concept Note

Please note that all sections of the Concept Note template must be filled in; incomplete submissions will not be considered. Proponents are requested to limit the length of the completed template to a maximum of 5 pages.

SECTION	INSTRUCTIONS																						
Proposal title	Provide a brief title of the proposed project																						
Proponent(s)	Provide the name of the proponent organisation(s). If the project is to be undertaken by a consortium ¹ , list all members and state which will be the lead.																						
Contact information	Provide the name and contact details of at least two key contact persons involved in the proposal																						
Rationale and objectives	Briefly summarize the climate change related problem that the proposal is designed to tackle, identify the key objectives of the proposal and explain the advantages of the chosen solution to this problem in supporting a transition to climate resilient, low carbon development and/or scaling-up access to climate finance in one or more African countries.																						
Innovation, Transformation, impact	Briefly describe how the project will be innovative, transformational, and/or impactful in achieving the desired objectives																						
Alignment with national priorities	Indicate how the proposal aligns with the national priorities of the beneficiary country/countries, as set out in the National Development Plan, UNFCCC-submitted Nationally Determined Contribution and other relevant strategy documents. Specify whether there are any other related national/ regional ongoing or planned initiatives; and if so, how coordination and complementarity of the proposed activities will be ensured.																						
Alignment with Bank priorities and objectives of the ACCF	Indicate how the proposal aligns with the Bank's priorities, including the objectives of its 10-year strategy to achieve inclusive and green growth, and/or one of more of its High-Five priorities (light up and power Africa, feed Africa, Industrialise Africa, Integrate Africa, improve the quality of life for the people of Africa)																						
Activities/ Outputs	<p>Describe the activities to be undertaken and their key outputs. Include a short (half to one page) logical framework model showing the objectives, outcomes, outputs and activities as illustrated below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="background-color: #e1f5fe;">Overall objective:</td> </tr> <tr> <td colspan="2">Outcome 1:</td> </tr> <tr> <td style="text-align: center;">Output 1.1</td> <td>Activity 1.1.1</td> </tr> <tr> <td></td> <td>Activity 1.1.2</td> </tr> <tr> <td style="text-align: center;">Output 1.2</td> <td>Activity 1.2.1</td> </tr> <tr> <td></td> <td>Activity 1.2.2</td> </tr> <tr> <td colspan="2">Outcome 2:</td> </tr> <tr> <td style="text-align: center;">Output 2.1</td> <td>Activity 2.1.1</td> </tr> <tr> <td></td> <td>Activity 2.1.2</td> </tr> <tr> <td style="text-align: center;">Output 2.2</td> <td>Activity 2.2.1</td> </tr> <tr> <td></td> <td>Activity 2.2.2</td> </tr> </table> <p>It is recommended to have one overall objective only and limit the number of outcomes to ensure a clear focus of the project and activities. Specify the anticipated duration of the project.</p>	Overall objective:		Outcome 1:		Output 1.1	Activity 1.1.1		Activity 1.1.2	Output 1.2	Activity 1.2.1		Activity 1.2.2	Outcome 2:		Output 2.1	Activity 2.1.1		Activity 2.1.2	Output 2.2	Activity 2.2.1		Activity 2.2.2
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	Activity 2.1.2																						
Output 2.2	Activity 2.2.1																						
	Activity 2.2.2																						
Technical and fiduciary capacity of proponent	Describe the proponent organisation(s)' technical expertise and fiduciary capacity to manage and implement the proposed project (including track record in implementing similar projects and projects funded by the Bank or similar international organisations; human and financial resources; financial management, procurement and reporting procedures/ standards).																						

¹ In the case of consortia, confirm that all member entities are eligible beneficiaries under ACCF rules, and clearly set out the respective roles and responsibilities of each.

Budget	<p>Provide an approximate project budget by expense category showing the grant amount required from ACCF as well as counterpart funding² by the proponent(s) (and if applicable, any other co-financing).</p> <p>Categories may include:</p> <ul style="list-style-type: none">- Consultant/expert time- Workshops and seminars- Trainings- International/local travel (please specify)- Communications- Equipment and supplies (please specify)- Administrative costs (please specify)- Other (please specify)
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² Counterpart financing of at least 5% for external beneficiaries and 10% for Bank departments is strongly encouraged to demonstrate commitment and ownership by the project proponent